*E-mail –* *lydia.insko@hardin.kyschools.us*

***My website – mrsinsko-grady.weebly.com***

**Materials:**

All students should have the following materials each day:

1. Pen or pencil
2. Paper
3. A folder or binder to organize your writings.
4. Parent permission for internet access at school, using library/lab computers

**Grading:**

|  |  |
| --- | --- |
| Final drafts | 50% |
| Daily assignments (homework, class work, quizzes, drafts)  | 30% |
| Class participation | 20% |

**Course Description**

Welcome to Intro to College Writing. This course is designed to help us become more successful writers within a range of audiences and groups we interact and communicate with everyday. As a result, the kinds of writing we will practice will be useful to us both inside and outside the university environment.

We will begin the semester by writing about ourselves and our experiences with writing, focusing our attention on our own writing processes and the existing knowledge we bring to our work. As the semester continues, we will move outward, away from personal writing and toward writing that responds to the ideas of others. We will also begin to analyze and assess the kinds of choices other writers make, including their purposes for writing, their audience(s), the styles they use, the kinds of persuasive appeals they employ, and the “voices” they present.

The most important element of any writing course is practice, practice, practice, so we will try to do a little writing every day we are together. In addition, we will create and revise many drafts, and we will give and receive feedback on our writing in workshops and conferences. Above all, I want us to leave this class feeling more confident in our skills as writers and to have a better idea of what we need to do (as individuals) to ensure our own success during college and after!

**Major Assignments**

Short Paper #1- Writing Inventory

Short Paper #2- Scholarship Essay

Short Paper #3- Summary of a Text

Writing #1- Definition Paper

Writing #2- Rhetorical Analysis of a Text

Writing #3- Research Paper

Writing #4- Reflective Essay

**Classroom Management Plan:**

I expect mature, adult behavior from all students. My #1 rule is RESPECT. You must earn respect in order to get it – don’t demand it if you don’t show it. Be kind to me, to each other, and to any visitors we have. Respect my books/resources, and keep everything of mine in good condition.

Speaking of my room, keep in mind that my procedures are all listed in detail on my wall. These are the policies and procedures to which you will adhere each trimester. If I have to ask you to stop your distracting behavior too many times, I’ll start the process of calling home, sending you down to see your principal, etc.

**Extra Notes of Interest:**

1. No food or drink is allowed in my classroom – eat your meals/snacks on your own time. Water bottles are fine. No open soda cans.
2. Do not ask to leave class. Restroom visits will take place in between classes.
3. Stay organized. Know where your required items are at all times, and bring them to class with you every day. Using your notebook for this class is one way to make this happen.
4. Be on time to my class every day. The school-wide tardy policy will be enforced in this classroom – you must be **in your assigned seat** when the last bell finishes ringing. Begin your bell work as soon as you get seated.
5. Please ask me if you don’t understand something. I am here to help you, so please don’t hesitate to ask me anything. (If you aren’t comfortable talking to me in class, you can always e-mail me or come see me before/after school.) **You can also check my website for handouts, extra help, and other classroom resources.**
6. I will adhere to the school policies for the big issues, such as cell phone use, dress code, and the like. See your student handbook for these policies.
7. Plagiarism is just a fancy word for “cheating.” If you are caught plagiarizing, you will be given a 0% on the assignment, and I will notify your parents and your assistant principal. If you and another student are caught cheating from one another, both/all students will receive a 0% and parents/principal will be notified.
8. I reserve the right to amend this syllabus throughout the year as I see fit.

**STUDENT: Please read and sign below.**

I have read and I understand the information contained within this class syllabus. I know that I may visit Mrs. Insko-Grady’s website at any time for help or enrichment in English III. I also understand that I may e-mail her with questions whenever in-class discussions aren’t possible.

X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (student)

**PARENT/GUARDIAN: Please read and sign below.**

I have read and I understand the information contained within this class syllabus. I understand that I may contact Mrs. Insko-Grady with questions or concerns at any time.

X\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (parent/guardian)

**How can I reach you during the school day? (Please circle all that apply.)**

Cell phone Home phone E-mail Text message

**Please provide me with the information necessary to contact you.**

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**Is there anything I need to know about your child in order to help him/her succeed?**

(If you prefer to send me an e-mail to answer this question, feel free to do so.)

Thank you,

Mrs. Lydia Insko-Grady